

03/27/2013

City of Gallatin

1.0 Introduction

The City of Gallatin Public Works Department is seeking bids for Pallets of Fescue and Bermuda Sod. Bids are to be submitted no later than Thursday, April 4th 2013 at 11:30 am in a sealed envelope clearly identified “**Sod**” enclosed and bid due date and time marked on outside of envelope. Any questions please contact J.R. Smith @ 615-451-5899.

1.1 Scope of Work

1.2

The City of Gallatin seeks to Purchase 500sq.ft. pallets of various amounts of Sod.

2.0 Technical Requirements

- Fescue Sod must be netted.
- Sod must be weed free and insect free.
- Pallets must contain 500 square foot of sod.
- Onsite unloading capabilities.

3.0 Vendor Requirements

- Vendor must complete attached price sheet.
- Vendor must delivery material at no additional charge.
- Provide Cost for delivery of full load and less than full load.

4.0 Evaluation of Proposals

The City of Gallatin will award the contract to lowest responsible and responsive bidder meeting specifications, quality, and performance standards pursuant to the Municipal Purchasing Act of 1983. Response will be based on the following factors;

- Completeness of response
- Cost
- Quality of service and product

5.0 Contract Award

The City of Gallatin reserves the right to reject any or all proposals and to waive any informality found therein. The City of Gallatin will award a contract based on evaluations described above.

6.0 Question Submissions

Public Works

Attn: Roger Thurber

641 Long Hollow Pike

Gallatin TN 37066

Telephone: 615-451-5909

7.0 Proposal Submission

ALL SUBMISSIONS MUST BE SEALED AND CLEARLY MARKED

“Sod”

Proposals shall be directed to the attention of:

Finance Department

Attn: J.R.Smith

132 West Main Street

Gallatin, TN 37066

Telephone: 615-451-5899

DUE DATE: Thursday, April 4th 2013 at 11:30 am

PRICE SHEET

Netted Fescue Sod \$_____per pallet

Bermuda Sod \$_____per pallet

Delivery Cost Full Truck load \$_____

Delivery Cost Less Than Full Truck Load \$_____

Total amount of pallets on full truck load _____

***Pricing good for 1 year**

Name of Company: _____

Address: _____

Telephone: _____

Signature: _____

Print Name: _____

Title; _____

Date: _____